

Role description for Medical Oncology Advanced Trainees

APPLICATIONS WILL NOT BE ACCEPTED BY A THIRD PARTY

Job ad reference:	RMO Campaign 2021	Closing Date:	
Role title:	Senior Registrars or Registrars – Advanced Trainee (First Year)	Classification:	L10 – L13 or L4 – L9
Status:	Several Temporary Full Time positions up to 12 months	Salary Range:	\$134,389 - \$148,091 per annum (L10 – L13) or \$105,377 - \$122,176 per annum (L4 – L9)
Unit/Department:	Medical Oncology Departments The Prince Charles Hospital Royal Brisbane and Women’s Hospital Princess Alexandra Hospital Gold Coast University Hospital	Townsville University Hospital Sunshine Coast University Hospital Redcliffe Hospital Toowoomba Hospital Cairns Hospital Mater Hospital	
Hospital and Health Service:	Metro South Health Service (MSHHS) Metro North Hospital and Health Service (MNHHS) Gold Coast Health Service (GCH) Townsville Hospital & Health Service (THHS). Sunshine Coast Hospital and Health Service Cairns and Hinterland Hospital and Health Service	Contact number:	Dr Rahul Ladwa PA Hospital 07 3176 6577
Location*:	Woolloongabba, Chermside, Herston, Southport, Townsville, Sunshine Coast, Cairns, Toowoomba		
Online applications:	Submit your application online via the Queensland Health RMO campaign https://www.health.qld.gov.au/rmo/ by Monday, 29 June 2020.		

For further information on the specific Hospital and Health Service please visit their website for additional information:

Metro North Hospital and Health Service:	http://www.health.qld.gov.au/metronorth/
Metro South Hospital and Health Service:	http://www.health.qld.gov.au/metrosouth/
Gold Coast Health Service:	http://www.health.qld.gov.au/goldcoasthealth/
Townsville Health Service:	http://www.health.qld.gov.au/townsville
Sunshine Coast Hospital and Health Service:	http://www.health.qld.gov.au/sunshinecoast
Toowoomba:	https://www.health.qld.gov.au/services/darlingdowns/ddowns-toowoomba-hs
Cairns Hospital:	https://www.health.qld.gov.au/services/cairns-hinterland/cairns_cairns_hosp
Mater Hospital:	https://www.mater.org.au/health/hospitals/mater-hospital-brisbane

About the role

Purpose

- The Medical Oncology Registrar is an advanced trainee of the Royal Australasian College of Physicians. The Registrar provides inpatient and outpatient medical services within the Department of Medical Oncology and a consultative service to other departments. It is intended that the Registrar will maximise his or her professional development, with a view to completing specialist training according to the guide lines of the RACP and expected that the Registrar will be involved in the professional development of junior medical staff.

- The Advanced Trainee will be required to rotate between more than one hospital or department to complete part of their training.
- This position is to provide a high-quality service within the Hospital and Health Service and to participate, if requested, in the provision of services in Clinical Service Networks (CSN's) in the Northern, Southern or Central Zones of Queensland Health.
- It is expected that the appointee will undertake a research project.
- The candidate may be required to assist in the provision of an after-hours roster.
- All trainees are strongly encouraged to join the Medical Oncology group of Australia. www.moga.org.au

Key accountabilities

- Accountable to senior medical officers to whom he/she reports for the overall clinical care of patients allocated and maintaining the highest professional standards of practice and care.
- Accountable to the Director of Medical Oncology, and finally the Director Medical Services, for compliance with hospital policy and procedures, for general behaviour and standards, practice and care.

Under supervision of senior medical staff, clinical duties include;

- Maintaining responsibility for planning of all clinical care, in consultation with senior medical staff.
- Supervising the appropriate selection and arrangements of investigations for patients.
- Undertaking appropriate and timely summary documentation.
- Ensuring appropriate communication with senior medical staff, taking responsibility for advising on and implementing major decision for care.
- Providing appropriate medicolegal reports, as required.
- Other clinical duties, as required.

Education and research duties include:

Personal and professional

- Practice appropriate social and ethical behaviour required of a practitioner.
- Participate in the education program for patients and their relatives as clinically appropriate.
- Assist in the teaching and mentoring duties of the unit for junior medical staff, medical students and other junior professionals.

Administration duties:

- Administration duties including compliance with Hospital Policies and Procedures, Transfer arrangements, management of patient records, Economic use of resources.

Work health and safety

All HHS are committed to *Putting People First* to provide better healthcare. This commitment includes a dedicated *People Focussed Safety* culture.

A *People Focussed Safety* culture commits to the health, safety and wellbeing of staff, volunteers and other persons, through the provision of a dynamic and comprehensive Health and Safety Management System (HSMS). The HSMS provides for proactive safety initiatives, early injury management practices with a strong focus on a safe and durable return to work.

The provision of a Health and Safety environment within the Hospital and Health Service is everyone's responsibility.

Safety and quality

Relevant to the position, participate in the ongoing education, implementation, monitoring and evaluation of safety and quality initiatives relevant to The National Safety and Quality Health Services Standards and the Australian Council on Healthcare Standards (ACHS) Evaluation and Quality Improvement Program (EQuIP)

Anti-discrimination and equal employment opportunity

Our selection processes and employment decisions are undertaken in a non-discriminatory way and are consistent with the requirements of the Anti-Discrimination Act 1991.

All HHS are committed to ensuring our workplaces are free from all forms of harassment and discrimination. We are an Equal Employment Opportunity (EEO) employer and encourage applications from all members of the community, including those from EEO target groups. If you have any special requirements, please let us know when we contact you.

Mandatory qualifications/professional registration/other requirements

- Possess a medical degree, registered with the Medical Board of Australia.
- Eligible to undertake advanced training with the Royal Australasian College of Physicians.
- Appointment to this position requires proof of qualification and registration or membership with the appropriate registration authority or association. Certified copies of the required information must be provided to the appropriate supervisor/ manager, prior to the commencement of clinical duties.

Vaccine Preventable Diseases (VPD) Requirements

It is a condition of employment for this role for the employee to be, and remain, vaccinated against the following vaccine preventable diseases during their employment:

- Measles
- Mumps
- Rubella
- Varicella (chicken pox)
- Pertussis (whooping cough)
- Hepatitis

All new employees who will be working in clinical areas must be assessed for their risk of tuberculosis and screening undertaken if required.

Existing staff that are engaged prior to 1 July 2016 are **not subject** to this condition of employment unless they apply for a role with VPD requirements that is with a different Queensland Health entity (ie one HHS to another HHS, Department to HHS, or HHS to Department).

How you will be assessed

You will be assessed on your ability to demonstrate the following key capabilities, knowledge and experience. Within the context of the responsibilities described above under Key Accountabilities, the ideal applicant will be someone who can demonstrate the following:

- At least three years' recent postgraduate clinical experience in medicine.
- Experience in relevant areas of inpatient and outpatient care in oncology.
- Demonstrated clinical knowledge in oncology (desire to acquire this).
- Demonstrated knowledge of quality assurance in the area of oncology (desire to acquire this).
- Demonstrate relevant research and critical appraisal skills
- Demonstrated high level of skill in written and oral communication.
- Demonstrated interpersonal skills which allow effective communication.

How to apply

Please provide the following information to the panel to assess your suitability:

1. **Submit your application** online via the Queensland Health RMO campaign <https://www.health.qld.gov.au/rmo/> by the closing date and include;
 - **A short statement (maximum 2 pages) as part of your Resume** on how your experience, abilities, knowledge and personal qualities would enable you to achieve the key accountabilities and meet the key skills requirements.
 - **Your current CV or resume.** Two completed referee reports attached to your online RMO application. You must seek approval prior to nominating a person as a referee. Referees should have a thorough knowledge of your work performance and conduct, and it is preferable to include your current/immediate past supervisor. By providing the names and contact details of your referee/s you consent for these people to be contacted by the RMO campaign.
2. Please note that hand delivered applications will not be accepted.

Additional information

- Applications will remain current for 12 months or for the duration of the vacancy.
- Future vacancies of a temporary, full time and part time nature may also be filled through this recruitment process.
- Health Care Workers in Queensland Health whose occupation poses a potential risk of exposure to blood or body fluids must be immunised against Hepatitis B according to the National Health and Medical Research Council Australian Immunisation Handbook and the Queensland Health Infection Control Guidelines.
- Pre-employment screening, including criminal history and discipline history checks, may be undertaken on persons recommended for employment. Roles providing health, counselling and support services mainly to children will require a Blue Card, unless otherwise exempt.
- Applicants may be required to disclose any pre-existing illness or injury which may impact on their ability to perform the role.

- Applicants will be required to give a statement of their employment as a lobbyist within one (1) month of taking up the appointment. Details are available at <http://www.psc.qld.gov.au/publications/assets/policies/lobbyist-disclosure-policy.pdf>
- Employees who are permanently appointed to Queensland Health may be required to undertake a period of probation appropriate to the appointment. For further information, refer to Probation HR Policy B2 <https://www.health.qld.gov.au/system-governance/policies-standards/doh-policy/policy/qh-pol-197.pdf>
- All relevant health professionals, who in the course of their duties formulate a reasonable suspicion that a child or youth has been abused or neglected in their home/community environment, have a legislative and a duty of care obligation to immediately report such concerns to Child Safety Services, Department of Community.

Organisational structure

